



Highfield Match Protocols for the Event Compliance Manager

Note: *The Home team must appoint an Event Compliance Manager for any challenge or other match against a visiting team.*

Tasks for the Event Compliance Manager

1. On arrangement of the fixture;
 - a. Outline briefing to the Compliance Officer of the visiting club about Highfield's specific protocols, (direct him/her to check our website under Covid-19 protocols).
 - b. Request that all visiting club members who are entitled to attend under IRFU guidelines are also directed to check our website.
- Note:**
 - A maximum of 40 team personnel per team allowed; including players as per team sheet, Head Coach, Director of Rugby, Assistant coach(es), Team Manager, S&C coach, Video analyst, Medical Personnel, Baggage master and Water carrier.
 - Match Officials can be as many as 6 including; Match Management Officer, Covid Club Safety Officer, Covid Committee member(s), Pre Approved Media person(s).
 - For age grade fixtures one parent/guardian can attend.
 - a. The Event Compliance Manager must collect and verify the parent/guardians completed Pre-Rugby Personal Assessment Form.
2. Assist the visiting team on arrival.
 - a. Direct the visiting team to their warm up area, sanitiser station and let them know the location of toilet facilities .
 - b. Get confirmation that all players, officials and if an age grade match, parent(s) /guardian(s) have completed the required match day declarations;
 - i. Request if not, that they inform any attending parents/guardians of the Highfield protocols.
 - c. Note, each physio (home and away) can use a dressing room to strap up their players.
 - i. Home and away physios must have different rooms and only one player and physio allowed at any one time in the room.
3. Request a screen shot of the completed Pre-Rugby Personal Assessment Form from the referee / linesmen.
 - a. Direct them to their warm up area and show them where to find their toilet facilities.

Note: If a screen shots of Health Declaration(s) are not requested, referees have been directed that they can abandon the game.